

Patient Privacy Notice Summary

Our commitment to Protecting Your Privacy and Earning Your Trust

Earning and maintaining your trust and safeguarding your privacy is the cornerstone of our patient relationship with you. The protection of your privacy is a key part of maintaining your trust. This has been a fundamental operating principle of Richmond Eye Associates since our founding and remains so today. This Patient Privacy Notice Summary lets you know the information we collect about you, and how we safeguard and use this information to serve you.

Information We Collect About You

We collect nonpublic information about you from the following sources:

- Information you provide directly to use upon registration including financial contracts.
- Information we obtain from others to verify information provided by you, such as your insurance policy information and health history.

Richmond Eye Associates only collects and uses patient information that is necessary to render our procedures, provide superior service, and make you aware of services that we believe will be a benefit and value to you.

Information We Disclose to Others

We do not disclose any nonpublic, personal information about our patients or former patients to non-affiliated third parties, without written consent from the patient. Richmond Eye Associates is concerned about you and your privacy, and carefully limits and controls the patient information we share with others. We do not disclose information about our current (active or inactive) patients to anyone, except as outlined in this notice or as permitted or required by law.

Our Security Procedures and Our Pledge to You

Richmond Eye Associates is committed to protecting the security of our patient information. We maintain strict internal policies regarding confidentiality of patient information for both our current and former patients. We limit access to this information to only those employees who need it in order to perform their jobs. We maintain physical, electronic, and procedural safeguards that comply with federal guidelines to safeguard patient information. Our employees are bound by our policies to access patient information only for legitimate clinical and/or business purposes and to keep such information confidential at all times. We pledge to do all we can to protect your privacy. If you have any questions about our Privacy Policy, or about how your information is maintained, safeguarded, or used, please contact our Privacy Officer at (804) 270-033. To read our full Privacy Policy, go to [Notice of Privacy Practices](#).